

2006 - 2007

Governance Capacity Development

APPLICATION FORM

All sections of this application must be completed

1. Applicant Information:

Name of applicant: _____

Address: _____

Contact person: _____

Phone number: _____

Fax number: _____

E-mail address: _____

2. Project Overview:

Project Name: _____

Project Goal: _____

Brief project description:

Project start date: _____

Project completion date: _____

Total estimated project cost: \$ _____

Total funding secured: \$ _____

Amount secured from contributions:

First Nation Contribution \$ _____

Provincial Government \$ _____

Other Federal Departments \$ _____

Other Sources \$ _____

Amount requested from INAC: \$ _____

3. Using the attached work plan please provide the following information:

a) Statement of Primary Goal

b) Outline project objectives:

c) Activities to be undertaken to achieve each objective:

d) Performance indicators to measure project results?

e) Project timeline (dates for completion of key activities).

4. What is the involvement of First Nations community members (i.e. Youth, Elders etc.) in this project:

5. How will the project impact your community or the First Nation that you represent:

6. Is this project/proposal linked to any other program or initiative currently underway:

7. What alternate sources of funding have been considered/accessed for this project:

8. Strengthening Governance: Indicate how your project plays a role in promoting/facilitating/strengthening your communities development of capacities, policies, mechanisms, systems and structures of good governance ?

9. Integration: Indicate how your project relates to advancing, or is an element of a longer-term vision, plan or process such as a comprehensive community or strategic plan ?

10. Community support of concept: How does your project demonstrate a benefit at the community level and show proof of community support from the outset:

11. Community acknowledgement of outcome and project evaluation: Please provide an indication of the outcome/benefits of the project through the ratification of a policy, constitution etc, via an evaluation or via another feedback mechanisms:

12. Sustainability: Projects must demonstrate the ability to be self-sustaining if they span multi-year, and not rely on the P & IDP for core funding annually. If applicable to your project, how do you intend your project to be self-sustaining:

13. Shareability: Results from funded projects must be able to be shared among communities/organizations.

14. Innovation and building on the past: How does this project demonstrate innovation and build upon efforts, processes etc. that have been developed in the past:

15. Attach the following supporting documentation

- a) **Workplan Information**
- b) **Budget**
- c) **Proposed Cash Flow**
- d) **Community Communications Engagement Strategy**
- e) **BCR or Information Certification**

Please mail completed application to:

Indian and Northern Affairs Canada
25 St. Clair Avenue, 8th Floor
Toronto, Ontario
M4T 1M2

Attention: Tom Meecham

Applications will be accepted and acknowledged by INAC prior to their submission to the Review Committee for review and recommendation. Written indication of the approval/disapproval of this application will be provided within 60 days of receipt of application. Final Project report will be submitted within 60 days of project completion.